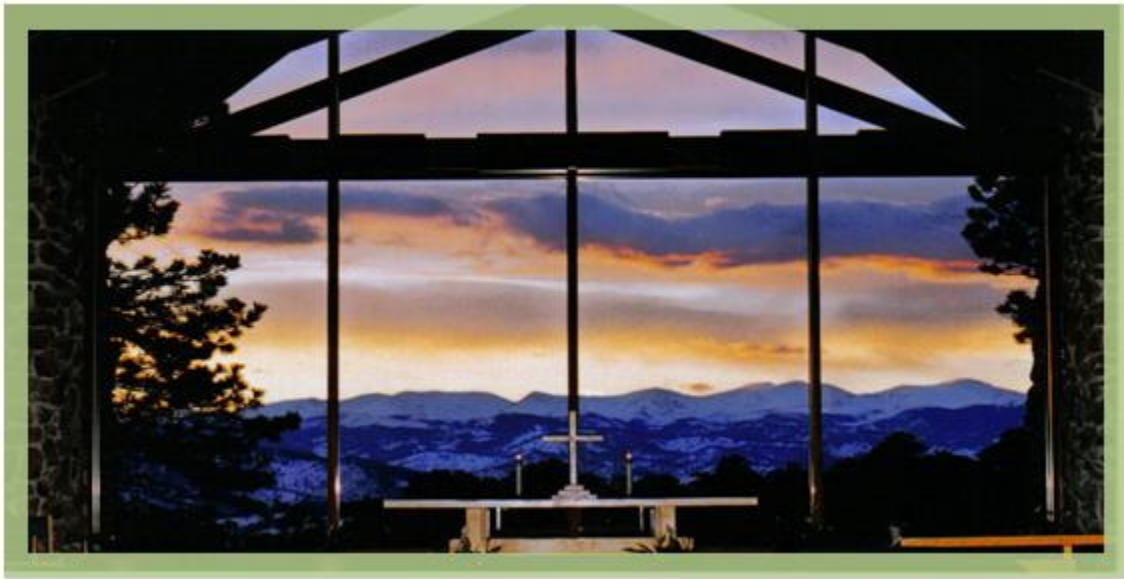


Your Wedding



*Seasons
At
Rockland*

Congratulations on your decision to be married!

On behalf of the church family at Rockland we rejoice with you in your wedding. We consider the estate of marriage to be a most holy and special bond and are pleased that we can be a part of your wedding day.

This booklet is intended to give you all the information necessary to make this occasion a meaningful one and assure that the wedding and surrounding tasks run smoothly.

We look forward to meeting with you both and assisting in making this a special and memorable time.

*Yours in Christ,
The Pastoral Staff of Rockland Community Church*



Our Church

We are happy to have you use our sanctuary which looks out to the Continental Divide. It makes a beautiful setting for a wedding of almost any size. The sanctuary seats up to 500 people, but is very beautiful for smaller weddings.

With about 75 weddings performed each year, there is a high demand for weddings at Rockland. We view our wedding program as a ministry of our church, and because of the income it generates, we are able to be involved in many local, national and worldwide missions.

We are first and foremost a church, and there are certain constraints within which we must live. For example: weddings are limited to weekends, seasonal sanctuary decorations are directed by our Ministry Teams. We strive to meet the needs of all our wedding couples, and if our program appears businesslike, it is simply because there is no other way to accommodate so many weddings.

Meeting with the Minister

Our policy is that you use one of our ministers for your wedding ceremony unless special arrangements are made with the Wedding Coordinator. The minister will be assigned to your wedding based on our wedding calendar. You will need to meet with that minister at least once in person. This is important for several reasons.

- First, it will give you an opportunity to get to know one another, and this will make for a much better wedding ceremony.
- Second, it will enable you to discuss issues that will play a central role in your marriage—common values, hopes and dreams; children; religious background and spiritual convictions.
- Third, it will enable you to talk about marriage in general and your wedding service in particular.

Please call Linda Mensching at 526-0668 x 201 about 6 - 10 weeks before your wedding to schedule an appointment.

Time

A two and one-half hour time block has been set aside for your wedding..

WEDDINGS SCHEDULED FOR	HAVE USE OF CHURCH FROM
11 AM	9:30-12:00PM
1 PM	12:00-2:30 PM
4 PM	2:30-5:00 PM
6 PM	5:00-7:30 PM

A limited number of Sunday times are available in the summer. We are unable to do Friday weddings because of rehearsals.

Punctuality

Punctuality is absolutely essential. It is the Bride and Groom's responsibility to inform all clergy, musicians, florists, photographers, helpers and the wedding party of your allotted time for rehearsal and the wedding day. You are responsible for seeing that your group observes these times precisely. Do not come early, or leave after your 2 1/2 hour window of time. Rockland Community Church and grounds are only available for your use beginning at your specified arrival time. Please do not take advantage of anyone else's time, as we do not want anyone to take advantage of your time. If you arrive early or leave late you will forfeit the CDS deposit



Rehearsals

Prior to the rehearsal the Bride and Groom must meet with the minister to work out the details of the ceremony. Rockland Community Church's wedding coordinator will conduct all rehearsals. Only members of the wedding party need to be at the rehearsal. Be sure to bring your marriage license, unity candle and tapers, guest book and programs. Rehearsals are scheduled every forty-five minutes on the Friday evening before your wedding. Please make sure your wedding party is prompt. The rehearsal must start and end on time. All participants and guests must vacate the church and grounds following the rehearsal time to facilitate the following rehearsal.

- You have forty-five minutes for your rehearsal.
- The minister and musician are not in attendance at rehearsals.
- Please note that I-70 has heavy Friday traffic all year long.

The Wedding Service

At Rockland, we offer a Christian service in which the wedding vows are made in a context of worship, prayer and thanksgiving. A typical wedding service includes:

- Prelude
- Giving of the Bride
- A welcome
- Invocation or Opening Prayer
- Wedding Message
- Scripture readings or other readings
- Song if desired
- The exchange of wedding vows
- The exchange of rings
- The lighting of the wedding candle
- Song if desired
- Prayer of dedication and benediction
- Pronouncement of marriage
- Introduction of the Couple





The Wedding Day

"Before we talk about the events of your wedding day, a word about your feelings on this day could be of help. The proper attitude makes a big difference as you approach the wedding ceremony!

The wedding is primarily a sacred time of worship. During this time you and your groom offer joint praise to God for bringing the two of you together. It is a time for you to commit your lives to one another and to God's glory, so it is a solemn day. But solemn does not mean joyless, and sacred does not mean no smiles. A wedding is a time of great joy.

Both you and your groom should attempt to approach the rehearsal and wedding ceremony in a relaxed manner. An overly perfectionist couple will surely find something to be disappointed about. Anything could go wrong at your wedding—the soloist could forget a line, Dad may not be able to say "I do," the flower girl could freeze up and refuse to go down the aisle, a bridesmaid may pass out. Just remember that if one of these things happens, most likely in the years to come it will become one of your cherished memories. Do your best to plan a beautiful ceremony that is glorifying to God and then relax. Attempt to be in a state of mind in which you can enjoy yourself. Enjoy the bridesmaids walking down the aisle, the music you have specially chosen for the day, the flickering of the candles, how your mother looks—and especially the face of your beloved."

(Hughes, Kent and Muzzy, Ruth. *The Christian Wedding Planner*. Wheaton, ILL: Tyndale Press, 1991.)

Marriage Classes

Rockland provides marriage classes called **PREP (Prevention and Relationship Enhancement Program)** for all wedding couples getting married here. PREP is a research based approach to teaching couples how to communicate effectively, work as a team to solve problems, manage conflicts without damaging closeness, and preserve and enhance love, commitment, and friendship. PREP is based on 20 years of research at the University of Denver on what predicts divorce and distress and how to teach couples ways to prevent destructive conflict.

PREP is offered on a Friday evening/Saturday day class schedule. We use lectures, manuals and videotapes. Homework is given. PREP is not counseling, and couples taking part in PREP are not asked to reveal any information that is private or potentially embarrassing. PREP is designed to help couples start their relationships on the right track. The cost of the PREP class is included in your wedding fee. **2012 Dates: January 20-21, April 20-21, August 24-25, October 5-6.** Please call the wedding line at 303-526-0155 to make a reservation.

Fees

The rental of Rockland Community Church's sanctuary and Bride's Room is \$950 per 2-1/2 hour increment. A \$550 CDS deposit is required for compliance/damage/security, and is refundable two weeks after the date reserved if no damage or clean up is necessary and all policies and procedures have been adhered to.

The initial payment of \$600 and your deposit are due with your signed contract to reserve your date/time. The final payment of \$350 is due 45 days before your wedding date. If your final payment is not received by Rockland 45 days prior to the wedding date, you will forfeit your complete deposit. If your wedding is less than forty five days from the date of contract signing, payments must be in the form of cash or certified funds. Please make all checks payable to Rockland Community Church.

Refunds/Cancellation

If you cancel your wedding at Rockland in writing with 6 months notice provided, 1/2 of the initial payment plus your deposit will be refunded upon request. No refund of the initial payment will be given if less than 6 months notice is given, although the deposit will be refunded.

Brides Room

The Bride's dressing room will be available for the use of your wedding party during your allotted time. Men are expected to come dressed for the wedding. Bridal parties are expected to remain in the sanctuary and brides room, and not to wonder through other areas of the Church. Personal valuables are your responsibility. The church is not responsible for items that are damaged, lost or stolen. Please be sure your responsible party has collected and removed all your belongings prior to the wedding ceremony. For security and cleaning, the dressing rooms must be completely empty prior to the wedding.

Damage to the furniture in the brides room will result in the forfeiting of your CDS deposit.

Optional Services

It is the bride's responsibility to call and schedule these optional services.

Organist/Pianist

Rockland's Organist/Pianist \$150

Rehearsal time with soloists \$25/hr.

Susan Hutchinson-Banning 303-431-0434

Videographer

Streaming video (live) on the internet, includes a non-edited DVD \$350

Chuck Banning 303-431-0434



Photographer

Pictures are important to families as years pass and memories are recalled. Pictures may be taken before and after the ceremony in the Bride's room, in the narthex, in the sanctuary and outside. During the ceremony pictures may be taken in the sanctuary as long as they are in good taste. Flash pictures during prayers are prohibited and, please, no pictures from the altar during the ceremony. Photographers may not cross the altar rail or the CDS deposit will be forfeited. The bride and groom must inform their photographer of your 2 1/2 hour



timeframe. Pictures need to be completed within this time frame.

The shades on the altar must not be opened or closed by any one other than Rockland employees and no items of furniture or pews can be moved for pictures or any other reason.

Florist

Arrangements for floral decorations should be made with the florist of your choice. Rockland's decorations for Christmas are put up the day

after Thanksgiving and normally taken down the Sunday after New Year's Eve. These decorations can not be moved or altered.

Most local florists are acquainted with our church and will be able to suggest various decorations for your consideration. If your florist is not familiar with our church, he/she should be told that it is not permissible to put tape, nails or tacks into woodwork and that hurricane lamps are not permitted on the pews.

All flowers and decorations must be removed from the Church within your time allotted.

Gifts, Guest Book & Personal Attendant

The Bride and Groom need to select responsible individuals to take care of the gifts and the guest book. We suggest that you discourage guests bringing gifts into the church to eliminate double handling by the responsible individuals as well as for church security and your convenience. The gifts and guest books need to be removed from the church just prior to the wedding ceremony.



Rice, Confetti, Etc

No bubbles, rice, birdseed, confetti, rose petals, party poppers, birds, balloons, leaves or anything that requires clean up are allowed at Rockland Community Church. Any disregard of this section will result in the forfeiture of the CDS deposit.

No Smoking

Smoking is not permitted anywhere in the building. Smoking is allowed only in the designated area outside the south glass doors and cigarettes are to be disposed of in the receptacle.

No Alcohol

Rockland is a place of worship. Do not bring alcoholic beverages onto the premises (church, church grounds and the parking lot). If anyone associated with your wedding is observed with alcohol you will forfeit the CDS deposit.

Invitations

When ordering invitations, the suggested form for the name and address of the church is:

Rockland Community Church
17 S. Mt. Vernon Country Club Road
Golden, CO 80401

I-70 to exit 254 - north 1/4 mile

The Wedding License

The State of Colorado requires that a license for marriage be obtained and that the couple fulfill the legal formality of pronouncement. A license may be obtained in any county of the State of Colorado. Your license will be mailed to the county after the wedding by the Church.

You May Want to Know

There are 15 pews on each side of the main level of the Sanctuary. The pews, altar table, pulpit candles or cross may not be moved for any reason. The sanctuary holds approximately 500 people. The church aisle is 62 feet long.

The Wedding Coordinator

Valerie Mesch, a wedding Coordinator, will assist you in the arrangements for your wedding. One of Rockland's wedding coordinator will conduct your rehearsal and will be in attendance at your wedding to assist with procedures and details. Please remember that **ONLY** a Wedding Coordinator can schedule weddings or answer questions regarding weddings at Rockland.



Direct Wedding Line: (303) 526-0155

Fax: (303) 526-0196

Web Page: www.rocklandcc.org

Email: weddings@rocklandcc.org



ROCKLAND COMMUNITY CHURCH

17 S. Mt. Vernon Country Club Road, Golden, Colorado 80401

Wedding coordinator phone: 303-526-0155

Church phone (303) 526-0668, fax (303) 526-0196

e-mail: weddings@rocklandcc.org

www.rocklandcc.org